

**Malmesbury Town Council**

Town Hall  
Cross Hayes  
Malmesbury  
Wiltshire  
SN16 9BZ

15<sup>th</sup> March 2024

**Local Government Act 1972**

Notice is hereby given that you are summoned to an extraordinary meeting of the **Town Hall & Facilities Committee** to be held at the Town Hall at 4.45 pm on Thursday 21st March 2024.

Claire Mann  
Town Clerk

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To all members of the Town Hall & Facilities Committee

Cllr R Hastings (Chair)  
Cllr G Grant (Ex-Officio)  
Cllr J Slade

Cllr S D’Arcy (Vice Chair)  
Cllr S James

Cllr L Crawford-Price  
Cllr W Jones

Cllr P Exton  
Cllr R Sanderson

**AGENDA**

1. To receive declarations of interest.
2. To receive apologies.
3. To consider quote received for £7,791.00+VAT to repair casement windows in Assembly Room.
4. To consider quote received for £3447.00 to decorate remaining areas in the Town Hall